CLUB RISK ASSESSMENT FORM

PLEASE COMPLETE THIS HEALTH AND SAFETY FORM FULLY

1. List all potential hazards on your stand
2. Identify who is at risk
3. Use the risk matrix below to calculate the risk rating.

Any risk rating above 2 are unacceptable.

4. List what control measures will be used to reduce the risk.
5. Assess what risk remains once control measures are in place.
6. List what further action will be taken if any is required.

You MUST complete, sign and return this form japfest*@kelsey.co.uk at your earliest convenience.*

CLUB NAME: .....

PRINT NAME: .....

SIGNATURE: .....

DATE: .....

HAZARD (Anything likely to cause harm)	**PERSON AT RISK**	**RISK RATING** (See key below) Likelihood	Severity	Risk	**CONTROL MEASURES**	**REMAINING RISK** Likelihood	Severity	Risk	**FURTHER ACTION NEEDED**
Example: Marquee blowing over	*Public*	*M*	*M*	*3*	*Competent person to erect and secure marquee*	*L*	*M*	*2*	*N/A*

KEY

LIKELIHOOD:

High: Certain or near certain
Medium: Reasonably likely
Low: Very seldom or never

SEVERITY

High: Fatality or major injury causing long-term disability
Medium: Injury or illness causing short-term disability
Low: Other injury or illness

RISK RATING MATRIX

(For example, High Likelihood and Low Severity gives a risk rating of 3)

Severity \ Likelihood	H	M	L
H	6	4	3
M	4	3	2
L	3	2	1